REGULAR MEETING
OF THE BEXAR COUNTY HOSPITAL DISTRICT
BOARD OF MANAGERS
Tuesday, October 27, 2015
6:00 p.m.
Board Room
Texas Diabetes Institute
701 S. Zarzamora
San Antonio, Texas 78207

MINUTES

BOARD MEMBERS PRESENT:

Ira Smith, Vice Chair
Dianna M. Burns, M.D., Secretary
Roberto L. Jimenez, M.D., Immediate Past Chair
Robert Engberg
James C. Hasslocher
Janie Barrera

BOARD MEMBERS ABSENT:

James R. Adams, Chair

OTHERS PRESENT:

George B. Hernández, Jr. President/Chief Executive Officer, University Health System
Tricia Aleman, Executive Director, Marketing and Corporate Communications, University Health System
Bryan Alsip, M.D., Executive Vice President/Chief Medical Officer, University Health System
Edward Banos, Executive Vice President/Chief Operating Officer, University Health System
James Barker, M.D., Vice President/Clinical Services, University Health System
Tim Brierty, Chief Executive Officer, University Hospital
Ted Day, Senior Vice President/Strategic Planning & Business Development, University Health System
Sergio Farrell, Senior Vice President, Ambulatory Services, University Health System - Robert B. Green Campus
Debra Flores, Vice President, Decision Support, University Health System
Roe Garrett, Vice President/Controller, University Health System
Greg Gieseman, President/Chief Executive Officer, Community First Health Plans, Inc.; and Vice President, Managed Care, University Health System
Michael Hernandez, Vice President/Chief Legal Officer, University Health System
Barbara Holmes, Vice President/Chief Financial Officer, Community First Health Plans, Inc.
Reed Hurley, Executive Vice President/Chief Financial Officer, University Health System
Michelle Ingram, Vice President/Chief Quality Officer, University Health System
Sherry Johnson, Vice President/Integrity Office, Integrity Services and Compliance, University Health System
CALL TO ORDER AND RECORD OF ATTENDANCE: MR. IRA SMITH, VICE CHAIR, BOARD OF MANAGERS:

Mr. Smith called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIENCE:

Mr. Smith introduced Chaplain Rosendo Tristan of CJC Vida Church for the invocation, and he led the pledge of allegiance.

SPECIAL RECOGNITIONION – MR. GEORGE HERNANDEZ, MR. JIMMY HASSLOCHER, MS. JANIE BARRERA:

The Board of Managers recognized the following staff members:

Professional:  Gennine Yahya
(Nursing)  Nurse Clinic Staff II, Neuro ICU

Professional:  Mima Gonzales
(Non-Nursing)  Senior Financial Analyst, Budget & Finance Planning

Management:  Eric Dahl
Executive Director, Patient Care Services, Neurology Acute

Technical:  Hector M. Horta
Medical Assistant, NW Operations

Clerical:  Lynora Rhoder
Patient Access Leader, EC Registration

Service:  Josefina Ruiz
Environmental Associate, UH

Volunteer:  Raymundo Garza
Volunteer, Volunteer Services
All of this year's quarterly recipients will be special honored guests at the Annual Recognition Awards Ceremony at the Omni Hotel on February 25, 2016. Employees of the Quarter receive a plaque, embossed pen and an opportunity to select one of numerous awards valued at $100 on the Employee Recognition website. Dr. Jimenez addressed the guests of honor, and their family members, on behalf of the Board of Managers. He thanked the employees for having such deep roots in the soil of this magnificent enterprise. The love for their work shines through as they work to accomplish the mission to serve the indigent people of this community. The Board of Managers is ecstatic about providing the staff with the resources needed to do their marvelous work.

CITIZENS' PARTICIPATION: None.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S) - TUESDAY, SEPTEMBER 22, 2015 (REGULAR MEETING):

SUMMARY: The minutes of the meeting of Tuesday, September 22, 2015 were submitted for approval.
RECOMMENDATION: Staff recommended approval of the minutes as submitted.
ACTION: A MOTION to approve staff’s recommendation was made by Mr. Hasslocher, SECONDED by Dr. Burns, and PASSED UNANIMOUSLY.
EVALUATION: None.
FOLLOW-UP: None.

REPORT FROM THE HEALTH SCIENCE CENTER – KRISTEN PLASTINO, M.D., FOR WILLIAM HENRICH, M.D., PRESIDENT:

SUMMARY: Mr. Smith expressed his appreciation for Dr. Plastino’s work on the Quality/Risk Management Committee. He yielded the floor to Dr. Plastino for her monthly report and introduction of the physician leaders present. She reported meeting regularly in the past month with Dr. Bryan Alsip to quickly resolve any medical-dental staff issues; with Mr. Bill Phillips to address and work through information technology issues; and with Dr. Alton Powell to further understand new upgrades to the electronic medical record. Dr. Powell is very interested in obtaining physician input, which Dr. Plastino will help to facilitate. The new lab information system is almost ready to go live; she reported working closely with nursing and pathology staffs to prepare for a smooth transition in early November. She also worked closely with Professional Staff Services to get physicians credentialed as soon as possible. On behalf of Dr. Gonzalez, she reported that the first Joint Conference Council (JCC) meeting was held on October 14, 2015. Meetings and agenda items for the JCC are coordinated by Mr. Banos and Dr. Gonzalez on behalf of each organization. UT Medicine will be hiring a Chief Quality Officer in the near future; they considering an external candidate at this time. The search for the Medicine Chair has been
narrowed down to three finalists. Dr. Gonzalez will now conduct reverse site visits at each of candidate’s academic medical centers and hopes to have a final candidate by the end January 2016. Communication, collaboration and coordination are flowing well both ways.

RECOMMENDATION: None.
ACTION: None.
EVALUATION: None.
FOLLOW-UP: None.

NEW BUSINESS:

CONSENT AGENDA – IRA SMITH, VICE CHAIR

CONSIDERATION AND APPROPRIATE ACTION REGARDING MEDICAL-DENTAL STAFF RECOMMENDATIONS FOR STAFF MEMBERSHIP – KRISTEN A. PLASTINO, M.D., PRESIDENT, MEDICAL/DENTAL STAFF

CONSIDERATION AND APPROPRIATE ACTION REGARDING 3RD QUARTER INVESTMENT REPORT – ROE GARRETT/REED HURLEY

CONSIDERATION AND APPROPRIATE ACTION REGARDING COMMISSIONING OF A POLICE OFFICER FOR BEXAR COUNTY HOSPITAL DISTRICT — ED BANOS/CHIEF A.J. SANDOVAL

CONSIDERATION AND APPROPRIATE ACTION REGARDING APPOINTMENT TO UNIVERSITY HEALTH SYSTEM FOUNDATION BOARD OF DIRECTORS — ROBERT ENGBERG, CHAIR, NOMINATING COMMITTEE

CONSIDERATION AND APPROPRIATE ACTION REGARDING PURCHASING ACTIVITIES (SEE ATTACHMENT A) – FELIX ALVAREZ/FRANCINE WILSON

SUMMARY: The items above were presented for the Board’s consideration as consent items.
RECOMMENDATION: Staff recommended approval of the consent agenda as submitted.
ACTION: A MOTION to approve staff’s recommendation was made by Mr. Hasslocher, SECONDED by Dr. Burns, and PASSED UNANIOUSLY.
EVALUATION: None.
FOLLOW-UP: None.

ACTION ITEMS:

CONSIDERATION AND APPROPRIATE ACTION REGARDING SELECTED PURCHASING ITEMS RELATED TO THE CAPITAL IMPROVEMENT PROJECT:

UNIVERSITY HOSPITAL:

CONSIDERATION AND APPROPRIATE ACTION REGARDING THE CONTRACT WITH JOERIS GENERAL CONTRACTORS ACTING AS CONSTRUCTION MANAGER AT RISK TO INCLUDE A GUARANTEED MAXIMUM PRICE PROPOSAL FOR
CORRECTIONS TO FINISH-OUT AND HVAC SYSTEM FOR THE GYNECOLOGY EMERGENCY CLINIC, 4TH FLOOR HORIZON TOWER, AT UNIVERSITY HOSPITAL (GMP #8)—MARK WEBB

SUMMARY:

Due to schedule issues with the original contractor, Valla Construction, Joeris was asked by Health System staff to complete and perform corrective work for the Gynecology Emergency Clinic project located on the 4th Level of the Horizon Tower. Valla Construction, was awarded the $1.9M contract in October 2012 through a best value publicly advertised Request for Proposal (RFP) for which they were the only respondent. In February 2014, the original contract was expanded to include Mechanical HVAC equipment, ducting, valves, and associated items that serve the OB/GYN area for another $400k, bringing the total contract sum to $2.3M. The original schedule for the contract was 8 months. After the additional work was added, the schedule was extended by another 9 months. Also, the project was split into two phases. The first phase was completed in November 2013 and was behind schedule by 13 months. Subsequently, Valla was unable to adapt and correct the schedule after several unforeseen conditions arose. Compounding the situation, Valla also did not provide the necessary labor force to complete the project in a timely manner. In June 2014, the Health System sought to call Valla’s performance bond and complete the work with a separate contractor. After some negotiations, it was determined that Valla would be given another opportunity to complete the work. After another year of slow performance, Valla was terminated for convenience and removed from the project, which was 14 months behind schedule. When Joeris was brought in to complete the work, several items were identified that were not installed per city building codes. Most of the non-compliant work consisted of electrical wiring that was installed incorrectly, lights wired improperly, and fire dampers that were not installed. These situations were documented and are being corrected. To date, seven (7) guaranteed maximum prices (GMPs) have been developed for the Phase 2 Renovation projects and additional projects to support renovations and relocations at University Hospital. This GMP is related to: Corrections to Finish-Out and HVAC system for the Gynecology Emergency Clinic, 4th Floor Horizon Tower for a total cost of $791,872, which includes all work required to provide a fully-functional and code-compliant clinic to meet current and future need/demand.

Of the $791,872 cost of the work, $171,185 is for additional work required to meet user needs, leaving a balance of $620,687 related to the completion of the original Valla contract and required corrections. The corrective work is estimated to cost $486,714, and the completion work is estimated to cost $133,973. Valla has been paid all but $127,580 of their original contract. The remaining balance of the $620,687 provides the amount ($493,107) that the System will attempt to collect from Valla.

The overall commitment to Joeris has been expanded to include work associated with the renovation and IDF room reconstruction for relocation of System Administration personnel to the Rio tower from Corporate
Square ($2,527,402), the work related to the interior and site reconstruction for the new Pediatric Emergency Department ($1,500,000), the interior finish-out for the relocation of the Adult Infusion Clinic ($1,126,752), and the corrections to finish-out and HVAC system for the Gynecology Emergency Clinic ($791,872). To date, additional project commitments have increased the original Phase 2 Project Construction Cost Limitation (CCL) of $22,300,000 to $27,144,765.

The participation goal for SMWVBE is 35% and the local participation goal is 75%. To date, SMWVBE participation of awarded construction projects is 33.59% and local participation is 100%. This does not include the dollars associated with the Construction Manager’s Fee or other project administrative costs including this GMP and insurance, bonds, permit fees, etc. Mr. Webb reviewed the SMWVBE numbers achieved for all construction GMPs to date. GMP dollars awarded to subcontractors to date is $7,438,334. Joeris General Contractors, Ltd, has a total of 311 employees. The workforce composition data was provided for the Board’s review.

**RECOMMENDATION:** Staff recommends Board of Managers’ approval of an amendment to the Joeris General Contractors, Ltd. Construction Management Agreement in the amount of $791,872 for GMP #8.

**ACTION:** A MOTION to approve staff’s recommendation was made by Mr. Hasslocher, SECONDED by Mr. Engberg, and PASSED UNANIMOUSLY.

**EVALUATION:** None.

**FOLLOW-UP:** None.

**CONSIDERATION AND APPROPRIATE ACTION TO AMEND THE PROFESSIONAL SERVICES CONTRACT WITH JACOBS PROJECT MANAGEMENT COMPANY, WHICH INCLUDES SUB-CONSULTANTS GGC ENGINEERS, INC., H. MUNOZ AND COMPANY, INC., AND FOSTER GROUP FOR STAFF PROJECT MANAGEMENT AUGMENTATION IN THE RENOVATION OF UNIVERSITY HOSPITAL—MARK WEBB**

**SUMMARY:** Although the major portion of the work at University Hospital was completed with the opening of the new Sky Tower in April 2014, a number of funded renovation projects remain in the Rio and Horizon Towers at University Hospital for the construction of the new pharmacy, outpatient clinics, and plant engineering shops, with a project value of approximately $25M. These projects are under various phases of construction with the plant engineering shops scheduled for completion before the end of 2015 and the clinics completion scheduled for September 2016. In March 2014, the Health System contracted with Jacobs Project Management Company, which includes sub-consultants GGC Engineers, Inc., H. Munoz and Company, Inc., and Foster CM Group to provide staff augmentation to the core Facilities Administration staff. The goal was to ensure the continuity of project delivery with the same consistency of quality, customer service, financial stewardship, and professionalism, by using several existing project firms and specific individuals to augment Health System staff to manage these projects. In
addition, recently approved funding for essential capital projects including the Heart & Vascular Institute (HVI), renovations for pediatric facilities in the Horizon Tower, and the new Northwest Clinic will require project management staff to flex to accommodate timely delivery of the projects. The current project management augmentation agreement allows for staffing levels to flex up or down based on the project requirements. This amendment in the amount of $640,000 will extend current staffing through the end of the year at which time staff will make adjustments to handle these projects in house thereby maximizing fund availability for the actual building and equipping of these projects, and will be paid from routine capital. The original contract amount is for $2,400,000, amount requested with this item is $640,000, and revised contract amount is $3,040,000. The local and SMWVBE participation levels for this agreement are 65 percent.

RECOMMENDATION: Staff recommends Board of Managers approval to execute an amendment to the Agreement with Jacobs Project Management Company in the amount of $640,000.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Hasslocher, SECONDED by Dr. Burns, and PASSED UNANIMOUSLY.

EVALUATION: None.

FOLLOW-UP: None.

CONSIDERATION AND APPROPRIATE ACTION REGARDING SELECTED PURCHASING ITEMS:

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH BARRIO COMPREHENSIVE FAMILY HEALTH CARE CENTER, INC. D/B/A COMMUNICARE HEALTH CENTERS—VIRGINIA MIKA, PH.D./ROBERTO VILLARREAL, M.D.

SUMMARY: The purpose of this agreement is to secure primary care services for CareLink members (office visits, family planning, immunizations, inoculations, nutritional and dietetic counseling and preventive care) when there are access issues within the Health System. The term of the contract is for one year beginning January 1, 2016 and ending December 31, 2016. In 2014 Barrio Comprehensive Health Care Center, Inc. provided services to 2,318 CareLink members. As of September 25, 2015 there were 1,229 CareLink members assigned to Barrio Comprehensive Health Care Center, Inc. for their primary care. This agreement includes performance standards that address quality of care issues, access, appropriate utilization, and patient satisfaction. In 2014 CareLink paid Barrio Comprehensive Family Health Care Center d/b/a CommuniCare Health Centers $1,178,312.20. As of July 31, 2015 (last month of completed claims data available due to our 90 day lag on claims) CareLink has paid $331,800.17. We anticipate the 2016 approved claims for CareLink members will be $700,000 for a period of one year. This agreement shall be renewed for up to four successive one (1) year terms if Barrio Comprehensive Family Health Care Center, Inc. meets all performance standards, patient satisfaction and quality risk management standards. This contract supports our strategic aim of Improving Access to Care and
Community Health by giving CareLink members access to necessary medical services. Barrio Comprehensive Family Health Care Center d/b/a CommuniCare Health Centers has a total of 395 employees. The Workforce Composition data was provided for the Board’s review.

RECOMMENDATION: Staff recommends the Board of Managers authorize the President/Chief Executive Officer to execute an Agreement with Barrio Comprehensive Family Health Care Center, Inc. for a total estimated amount of $700,000 annually.

ACTION: A MOTION to approve staff’s recommendation was made by Ms. Barrera, SECONDED by Mr. Hasslocher, and PASSED UNANIOUSLY.

EVALUATION: None.
FOLLOW-UP: None.

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH SODEXO FOR COMPLETE RENOVATION AND EXPANSION OF THE CAFETERIA AT UNIVERSITY HOSPITAL — TIM BRIERTY

SUMMARY: Mr. George Hernández pulled this item from today’s agenda.
RECOMMENDATION: None.
ACTION: None.
EVALUATION: None.
FOLLOW-UP: None.

AMBULATORY MATTERS:

CONSIDERATION AND ACTION REGARDING THE NEW EASTSIDE CLINIC AT SUTTON OAKS—MARK WEBB

SUMMARY: The Eastside Clinic programming phase has been underway for a couple of months and is due to be completed November 30, 2015. KAI, the architectural firm leading the design effort, has evaluated market research and led user work sessions in identifying functional requirements for the new clinic. Later this year, staff will present to the Board of Managers initial design concepts for the new clinic. Furthermore, KAI will begin work on construction documents in December 2015 and is scheduled to complete the design by July 2016. In November, Health System staff will begin the solicitation process for a construction manager that will be tasked with leading the building effort. The estimated schedule for construction is approximately 14 months. Currently, the estimated completion date is June 2017. Staff has been diligently working in the community to ensure the greatest chance for success with utilization of local, small, minority and women-owned businesses. The contract for the transfer of ownership from San Antonio Housing Authority (SAHA) to the Health System is complete.

RECOMMENDATION: Staff recommends approval to enter into a real estate contract, execute all incidental documents, and take all actions reasonably necessary to effectuate the transfer of title of the land.
ACTION: A MOTION to approve staff’s recommendation was made by Dr. Burns, SECONDED by Ms. Barrera, and PASSED UNANIMOUSLY.
EVALUATION: None.
FOLLOW-UP: none.

INFORMATION ONLY ITEMS:

REPORT REGARDING MEDICAL-DENTAL STAFF COMMITTEES AND DEPARTMENTS —KRISTEN A. PLASTINO, M.D., PRESIDENT, MEDICAL/DENTAL STAFF

UPDATE ON CAPITAL IMPROVEMENT PROGRAM ACTIVITIES—MARK WEBB

REPORT ON RECENT RECOGNITIONS AND UPCOMING EVENTS—LENI KIRKMAN

QUARTERLY REPORT ON HOSPITAL QUALITY—MICHELLE INGRAM, R.N./BRYAN ALSIP, M.D.

SUMMARY: Mr. Smith directed the Board’s attention to the four (4) written reports above. He urged his colleagues to contact staff with specific comments, questions, or suggestions.

RECOMMENDATION: These reports were provided for informational purposes only.
ACTION: No action by the Board of Managers was required.
EVALUATION: None.
FOLLOW-UP: None.

ADJOURNMENT:

There being no further business, Mr. Smith adjourned the public meeting at 7:10 p.m.

James R. Adams          Dianna M. Burns, M.D.
Chairman, Board of Managers   Secretary, Board of Managers

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Sandra D. Garcia, Recording Secretary