REGULAR MEETING
OF THE BEXAR COUNTY HOSPITAL DISTRICT
BOARD OF MANAGERS

Tuesday, February 23, 2016
6:00 p.m
Board Room
Texas Diabetes Institute
701 S. Zarzamora
San Antonio, Texas 78207

MINUTES

BOARD MEMBERS PRESENT:

Ira Smith, Vice Chair
Dianna M. Burns, M.D., Secretary
Roberto L. Jimenez, M.D., Immediate Past Chair
Robert Engberg
Janie Barrera
James C. Hasslocher

BOARD MEMBERS ABSENT:

James R. Adams, Chair

OTHERS PRESENT:

George B. Hernández, Jr. President/Chief Executive Officer, University Health System
Felix Alvarez, Executive Director, Procurement Services, University Health System
Edward Banos, Executive Vice President/Chief Operating Officer, University Health System
Awoala Banigo, Senior Vice President/Chief Revenue Officer, University Health System
Ted Day, Senior Vice President/Strategic Planning & Business Development, University Health System
Theresa De La Haya, Senior Vice President, Health Promotion/Clinical Prevention, University Health System – Texas Diabetes Institute
Sergio Farrell, Senior Vice President, Ambulatory Services, University Health System - Robert B. Green Campus
Donald Finley, Senior Writer, Strategic Communications, University Health System
Greg Gieseman, President/Chief Executive Officer, Community First Health Plans, Inc.; and Vice President, Managed Care, University Health System
Michael Hernandez, Vice President/Chief Legal Officer, University Health System
Reed Hurley, Executive Vice President/Chief Financial Officer, University Health System
Barbara Holmes, Vice President/Chief Financial Officer, Community First Health Plans, Inc.
Michelle Ingram, Vice President/Chief Quality Officer, University Health System
Sherry Johnson, Vice President, Integrity/Regulatory Services, University Health System
Leni Kirkman, Vice President, Strategic Communications & Patient Relations, University Health System
CALL TO ORDER AND RECORD OF ATTENDANCE: IRA SMITH, VICE CHAIR, BOARD OF MANAGERS:

Mr. Smith called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mr. Smith introduced Ms. Colette Nies of First Presbyterian Church in San Marcos, Texas, for the invocation, and he led the pledge of allegiance.

CITIZENS’ PARTICIPATION:  None.

REPORT FROM THE HEALTH SCIENCE CENTER –WILLIAM HENRICH, M.D., PRESIDENT:

SUMMARY:  Mr. George Hernandez introduced Dr. Ronald Rodriguez, Chair, Department of Urology, who attended today’s meeting in Dr. Gonzalez’s place. Dr. Rodriguez is a San Antonio native; he received his undergraduate degree from the Massachusetts Institute of Technology, and his medical degree from John Hopkins University School of Medicine. Mr. Hernandez yielded the floor to Dr. Plastino for introduction of the physician leaders present and for her monthly report. The medical staff has been working closely with Dr. Alsip to clean up physician notes in the electronic medical record and make it more efficient for everyone. Administrators continue to brief the medical staff regarding Joint Commission requirements in order to move forward with recent findings. Mr. Smith congratulated UTHSCSA on the opening of the Academic Learning Center, last week. It is an impressive facility and he urged UHS staff to visit. Dr. Rodriguez is grateful to be back in San Antonio, he has a great deal of passion for this city and commitment for his work, he also strives to be directly involved in the community.

RECOMMENDATION:  None.
ACTION:  None.
EVALUATION: None.
FOLLOW-UP: None.

NEW BUSINESS:

CONSENT AGENDA – IRA SMITH, VICE CHAIR

CONSIDERATION AND APPROPRIATE ACTION REGARDING MEDICAL-DENTAL STAFF RECOMMENDATIONS FOR STAFF MEMBERSHIP – KRISTEN A. PLASTINO, M.D., PRESIDENT, MEDICAL/DENTAL STAFF

CONSIDERATION AND APPROPRIATE ACTION REGARDING PURCHASING ACTIVITIES (SEE ATTACHMENT A) – FELIX ALVAREZ/FRANCINE WILSON

SUMMARY: The items above were presented for the Board’s consideration as consent items.

RECOMMENDATION: Staff recommended approval of the consent agenda as submitted.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Hasslocher, SECONDED by Ms. Barrera, and PASSED UNANIMOUSLY.

EVALUATION: Regarding the summary of purchasing activity which includes a total of 9 contracts with a value of $46,856,920, Dr. Burns asked for elaboration on the SWVBE breakdown. Of the $46.8 million, $36,503,210 was awarded to Morris & Dickson Company, LLC, which is classified as a Small Business Enterprise (SBE). The SBE category does not include women, minorities, or African Americans, and for the most part, is comprised of male Caucasians. Mr. George Hernandez referred the Board members to page 5 of the purchasing section for a full breakdown of Morris & Dickson’s workforce composition data.

FOLLOW-UP: None.

ACTION ITEMS:

CONSIDERATION AND APPROPRIATE ACTION REGARDING SELECTED PURCHASING ITEMS:

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH CHENEGA CORPORATION D/B/A ACCESS QUALITY THERAPY SERVICES, LLC FOR HOME HEALTH SERVICES — AWOLA BANIGO/VIRGINIA MIKA, PHD

SUMMARY: In December 2015, the Health System issued a call for proposals for Home Health Care Services and received one proposal from Accent Care d/b/a Texas Home Health and Access Quality Therapy Services, LLC. Access Quality Therapy Services (AQTS) was founded in 1994 and is a San Antonio based, Medicare certified, home health agency. AQTS is a local, small, woman and minority owned business. The services they provide Health System patients are based on a fee for service reimbursement model. The term of this contract is for three (3) years beginning April 1, 2016 and ending March 31, 2019 with one (1) two-year renewal option. Rates will remain firm and fixed through the contract period. As of November 2015 (nine months of completed data due to 90
day lag) the total expense for home health services was $314,830 ($137,790 for CareLink and $177,040 for Care Coordination). Staff anticipates the 2016 approved claims will be $346,317. Of this amount, $150,317 is estimated for services to be provided to CareLink members and $196,000 is estimated for services to be provided to other unfunded patients originating from the hospital. The vendor’s workforce composition data was provided for the Board’s review.

RECOMMENDATION: Staff recommends Board of Managers’ approval of an Agreement with Chenega Corporation d/b/a Access Quality Therapy Services for a total estimated contract amount of $1,038,951 for a three year period beginning April 1, 2016.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Engberg, SECONDED by Mr. Hasslocher, and PASSED UNANIMOUSLY.

EVALUATION: None.

FOLLOW-UP: None.

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH EL CENTRO DEL BARRIO D/B/A CENTROMED FOR PRIMARY CARE SERVICES—VIRGINIA MIKA, PHD/ROBERTO VILLARREAL, M.D.

SUMMARY: The purpose of this contract is to secure professional primary care services for CareLink patients when there are access issues within the Health System. Since the inception of this contract in 2002, CentroMed physicians have provided general healthcare, preventive care, pharmaceuticals, family planning, immunizations, lab services, inoculations, and nutritional and dietetic counseling. There have been no unresolved patient satisfaction concerns or quality of care issues in the past. This agreement includes performance standards that address quality of care, access, appropriate utilization, and patient satisfaction. In 2014, CentroMed provided services to 4,000 CareLink members. Through November 30, 2015, CentroMed has provided services to 2,122 CareLink members. This is a fee for service contract. The term of the contract is for one year beginning May 1, 2016 and ending April 30, 2017. In 2014 CareLink paid CentroMed $1,044,025.26. As of November 30, 2015 (last month of completed claims data available due to 90 day lag on claims) CareLink has paid CentroMed $619,898.66. Staff anticipates the 2016 approved claims for CareLink members will be $675,000. This agreement shall be renewed for up to four successive one (1) year terms if CentroMed meets all performance standards, patient satisfaction and quality risk management standards. The workforce composition data was provided for the Board’s review.

RECOMMENDATION: Staff recommends Board of Managers’ approval of a contract with El Centro del Barrio d/b/a CentroMed for a total estimated amount of $675,000.

ACTION: A MOTION to approve staff’s recommendation was made by Ms. Barrera, SECONDED by Dr. Burns, and PASSED UNANIMOUSLY.

EVALUATION: None.

FOLLOW-UP: None.
CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH CARVAJAL INCORPORATED D/B/A CARVAJAL PHARMACY TO PROVIDE PHARMACY SERVICES IN THE DETENTION HEALTHCARE SETTING—THERESA SCEPANSKI

SUMMARY: The purpose of this contract is to secure pharmacy services for a total of fifty-five (55) hours per week as well as pharmacist on call services seven (7) days a week, twenty-four (24) hours each day to assist with any pharmacological emergencies at the Bexar County Adult and Juvenile Detention healthcare facilities. The contract requires 1.5 full time Registered Pharmacists, 5.5 pharmacy technicians, and one part-time (0.5 FTE) driver. In addition to pharmaceutical and delivery services, the scope of work includes maintenance of controlled substance stock levels in the dispensing areas for the annex and the main jail and maintenance of a perpetual inventory in the pharmacy for all controlled substances. In 2012, MedAssets, a Group Purchasing Organization (GPO), facilitated contract discussions with Carvajal Pharmacy for the initial contract term and the optional two year extension period. This contract is considered to have been competitively bid, and allows for an additional two year renewal option; this contract request exercises the two year renewal option. Carvajal Pharmacy is classified as a small minority owned local business. The contract request amount for the two year period is $531,297. The previous contract amount was $751,092 for a three year period. As compared to the previous contract amount, the 2016 contract includes a 3 percent ($7,623) increase with an additional 3 percent increase for one year thereafter; $261,723 and $269,574 respectively. This is a planned expense and funding is included in the Annual Operating Budget. The contract shall be for a two year extension term beginning March 1, 2016 and ending February 28, 2018, unless earlier terminated pursuant to the University Health System Standard Purchase Terms and Conditions. The workforce composition data was provided for the Board’s review.

RECOMMENDATION: Staff recommends Board of Managers’ approval of the contract with Carvajal Pharmacy for pharmacy services at the Detention Healthcare facilities in the amount of $531,297 for a two year period extension period.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Hasslocher, SECONDED by Mr. Engberg, and PASSED UNANIMOUSLY.

EVALUATION: None.
FOLLOW-UP: None.

CONSIDERATION AND APPROPRIATE ACTION REGARDING A CONTRACT WITH R.L. WORTH TO LEASE SPACE FOR COMMUNITY FIRST HEALTH PLANS, INC.—GREG GIESEMAN

SUMMARY: CFHP is approaching maximum capacity in its current building, and needs to add up to 13,400 square feet to accommodate over 135 new employees in 2016. Ideally, the additional space would be located close to CFHP’s current office to facilitate easy staff interaction, provide adequate parking for staff and must be ready for occupancy by June 1, 2016 in order to accommodate the number of staff needed. Staff engaged an independent
tenant-only broker who identified 15 potential sites for this CFHP expansion. RFPs were issued on the four sites that met CFHP’s main selection criterion. Staff recommends that CFHP lease additional space from RL Worth, its current landlord at The Oaks I, at a building adjacent to its current main office. This lease would be for a six year term, effective June 1, 2016 at a total cost of $1.85 million. The lease would have a termination date of May 31, 2022, with the ability to terminate at five years with no penalty, given adequate notice. This proposal provides the location, parking, and leasehold improvement allowances necessary to meet CFHP’s needs. The lease will also provide one five-year option on the contiguous space. As part of the negotiation, CFHP is also proposing to extend its current lease by three years at a total cost of $2.8 million. For this extension, CFHP will receive an allowance of $6/square foot or $237,000, for tenant improvements to reconfigure its current building after staff has relocated. With this extension, the existing lease would be coterminous to the new lease, terminating at May 31, 2022. In addition, RL Worth will provide acceptable temporary space to CFHP at no cost, if for any reason, the new space is not available for June 1 occupancy. Mr. Gieseman reviewed the terms of the proposed lease in detail with the Board and also, a proposed extension of the current CFHP lease, which would revise the expiration date to May of 2022, and would be coterminous to the new lease. Mr. Gieseman reviewed annual expense flows for the each year beginning 2016 through 2022. The amount of lease expense budgeted for 2016 is $154,000.

**RECOMMENDATION:** Pursuant to CFHP Board of Directors approval, staff recommends Board of Managers approval to execute a six year lease with RL Worth for 13,440 square feet at a cost of $1,858,714 with the ability to terminate without penalty after five years at The Oaks, Building II. Further, staff requests approval of a three year extension of the existing lease with RL Worth at The Oaks, Building I at a cost of $2,816,056, with the ability to terminate with nine months of notice during the extended period.

**ACTION:** A MOTION to approve staff’s recommendation was made by Mr. Engberg, SECONDED by Mr. Hasslocher, and PASSED UNANIMOUSLY.

**EVALUATION:** None.

**FOLLOW-UP:** None.

**INFORMATION ONLY ITEMS:**

**REPORT REGARDING MEDICAL-DENTAL STAFF COMMITTEES AND DEPARTMENTS—KRISTEN A. PLASTINO, M.D., PRESIDENT, MEDICAL/DENTAL STAFF**

**UPDATE ON CAPITAL IMPROVEMENT PROGRAM ACTIVITIES—MARK WEBB**

**REPORT ON RECENT RECOGNITIONS AND UPCOMING EVENTS—LENI KIRKMAN**

**4TH QUARTER AND YEAR 2015 SUPPLIER DIVERSITY REPORT—FRANCINE WILSON**

**SUMMARY:** Mr. Smith directed the Board’s attention to the four (4) written reports above. He urged his colleagues to contact staff with specific comments, questions, or suggestions.
RECOMMENDATION: These reports were provided for informational purposes only.
ACTION: No action by the Board of Managers was required.
EVALUATION: None.
FOLLOW-UP: Dr. Jimenez requested that, on behalf of the Board, a letter of congratulations be sent to Andro Herrera-Mendoza, Director of Regional Outreach Development, for receiving the Society of Critical Care Medicine’s Presidential Citation for outstanding contributions to the society. Mr. Herrera-Mendoza received the award at the American College of Critical Care Medicine’s annual Congress on February 22, 2016, in Orlando, Florida.

ADJOURNMENT:

There being no further business, Mr. Smith adjourned the public meeting at 6:35 p.m.

Ira Smith  Dianna M. Burns, M.D.
Vice Chair, Board of Managers  Secretary, Board of Managers

Sandra D. Garcia, Recording Secretary