SPECIAL MEETING
OF THE BEXAR COUNTY HOSPITAL DISTRICT
BOARD OF MANAGERS

Tuesday, April 19, 2011
1:30 p.m.
Corporate Square, 10th Floor, Conference Room A
4801 NW Loop 410
San Antonio, Texas 78229-5347

MINUTES

BOARD MEMBERS PRESENT:

Robert L. Jimenez, M.D., Chair
Jim Adams, Vice Chair
Ira Smith, Secretary
Robert Engberg
Alex Briseño
Linda Rivas
Rebecca Q. Cedillo

OTHERS PRESENT:

George B. Hernández, Jr., President/Chief Executive Officer, University Health System
Bryan Alsip, M.D., Executive Vice President/Chief Medical Officer
Tim Brierty, Chief Executive Officer, University Hospital
Gabriela Canales, Diversity Coordinator, Purchasing Department, University Health System
Francine Crockett, Vice President, Materials Management, University Health System
Peggy Deming, Executive Vice President/Chief Financial Officer, University Health System
Andrew Garza, Administrative Resident, University Health System
Michael Hernandez, Vice President, Legal Services and Risk Management, University Health System
Leni Kirkman, Vice President, Strategic Communications & Patient Relations, University Health System
Bob Muroz, AIA, LEED®AP, Project Director, Broaddus Associates
Christann Vasquez, Executive Vice President/Chief Operating Officer, University Health System
Mark Webb, Vice President, Facilities and Project Development, University Health System
Dave Mulvany, Jacobs Engineering Group
And other attendees.

MEDIA:

Richard A. Marini, San Antonio Express-News
CALL TO ORDER AND RECORD OF ATTENDANCE: ROBERT JIMENEZ, M.D., CHAIR, BOARD OF MANAGERS

Dr. Jimenez called the meeting to order at 1:35 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Volunteer Chaplain Tomas Hernandez said the invocation and Dr. Jimenez led the pledge of allegiance.

CITIZENS’ PARTICIPATION: None.

NEW BUSINESS:

ITEMS RELATED TO PLANNING & OPERATIONS – LINDA RIVAS, CHAIR, PLANNING & OPERATIONS COMMITTEE

UPDATE ON CAPITAL IMPROVEMENT PROGRAM ACTIVITIES – MARK WEBB

SUMMARY: Mr. Webb provided a detailed written report regarding CIP activities on both campuses. At University Hospital, he reported that there had not been any changes to parking or vehicular and pedestrian routes this month. Ms. Rivas received several inquiries regarding the parking situation and suggested that a telephone number and name of a contact person be made available for visitors regarding ongoing congestion concerns. Mr. Webb hopes that as soon as we are able to re-occupy a portion of west garage, those concerns will be alleviated. Piers for the clinical services building at University Hospital are now being drilled. Mr. Briseno suggested that details regarding Leadership in Energy and Environmental Design efforts be made available and shared with the community, since both campuses are in line to achieve a Gold level certification. Finally, Mr. Webb reported that the investigative protocol regarding the collapse on February 14, 2011 is nearing finalization and the construction manager will begin deconstruction of the collapse site soon. He provided a list of the special consultants that are currently involved in the investigation, as requested by Ms. Rivas. The list was discussed in detail.

RECOMMENDATION: This report was provided for informational purposes.

ACTION: None.

EVALUATION: None.

FOLLOW-UP: None.
ITEMS RELATED TO BUDGET & FINANCE – ROBERT ENGBERG, CHAIR, BUDGET & FINANCE COMMITTEE

CONSIDERATION AND APPROPRIATE ACTION TO APPROVE THE GUARANTEED MAXIMUM PRICE FOR THE HOSPITAL TOWER UNDERGROUND UTILITIES FOR THE HOSPITAL TOWER (GMP#13G) - MARK WEBB

SUMMARY: Guaranteed Maximum Price Proposal (GMP #13g) provides new underground utilities for the Hospital Tower. The scope of this GMP includes mechanical, electrical and plumbing items that will be installed under the floor structure prior to beginning the construction of the concrete structural frame. Construction of the Tower to include excavation, retention and piers has already begun. Guaranteed Maximum Price Proposal (GMP #13g) - Hospital Tower Underground Utilities Funding is available through the Bond Proceeds. The participation goals for local firms and SMWVBEs is 80% and 40%, respectively. To date, SMWVBE participation of awarded construction projects is 46.6% and local participation is 86%. This does not include the dollars associated with the Construction Manager's Fee or other project administrative costs (i.e., insurance, bonds, permit fees, etc.). The original contract in the amount of $44,451,753 was approved by the BCHD Board of Managers in September 2009. Modifications #1 through #28 total $195,425,938 and were for GMPs #1, 2, 2-R, 3a, 3b, 3c, 4, 5a, 5b, 5-R, 6, 7, 8, 8-R, 9a, 9b, 10, 11, 12, 13a, 13b, 13c, 13d, 13e, 13f, 14, 15 and 16a. The total value of this contract including Modification #29 is $242,178,741. As compared to the Control Estimate, GMP #13g is $88,550 under budget.

RECOMMENDATION: Staff recommends the Board of Managers approve the GMP #13g in the amount of $2,301,050 and authorize the President/CEO to execute the amendment to the Zachry Vaughn Layton Construction Management Agreement in an amount of $2,301,050.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Briseno, SECONDED by Mr. Engberg, and PASSED UNANIMOUSLY.

EVALUATION: None.

FOLLOW-UP: None.
CONSIDERATION AND APPROPRIATE ACTION TO APPROVE THE
GUARANTEED MAXIMUM PRICE FOR THE TEMPORARY KITCHEN
VENDOR; EQUIPMENT CONTRACTOR FOR THE MAIN KITCHEN
RENOVATION PROJECT; INVESTIGATION OF EXISTING CONDITIONS FOR
WORK RELATED TO ALL MECHANICAL, ELECTRIC, AND PLUMBING
SYSTEM RENOVATIONS; AND DESIGN ASSIST FOR BUSINESS
INFORMATION MODELING SERVICES FOR THE KITCHEN, BASEMENT,
AND PHARMACY PROJECTS (GMP#15B) - MARK WEBB

SUMMARY: Guaranteed Maximum Price Proposal (GMP #15b) includes the selection of a temporary kitchen structure and equipment vendor; selection of a kitchen equipment contractor for the main kitchen and purchase of kitchen equipment required for the renovation project; investigation of existing conditions for work related to all identified Mechanical, Electrical, and Plumbing (MEP) System renovations; Design Assist services for BIM services of the kitchen, basement, pharmacy projects, and associated site work around the temporary kitchen and miscellaneous items. Funding is available through the Bond Proceeds. The participation goals for local firms and SMWVBEs is 80% and 40%, respectively. To date, SMWVBE participation of awarded construction projects is 46.6% and local participation is 86%. This does not include the dollars associated with the Construction Manager's Fee or other project administrative costs (i.e., insurance, bonds, permit fees, etc.). The original contract in the amount of $44,451,753 was approved by the BCHD Board of Managers in September 2009. Modifications #1 through #30 total $208,325,213 and were for GMPs #1, 2, 2-R, 3a, 3b, 3c, 4, 5a, 5b, 5-R, 6, 7, 8, 8-R, 9a, 9b, 10, 11, 12, 13a, 13b, 13c, 13d, 13e, 13f,13g, 13h, 14, 15 and 16a. The total value of this contract including Modification #31 is $256,909,728.

RECOMMENDATION: Staff recommends the Board of Managers approve the GMP #15b in the amount of $4,132,762 and authorize the President/CEO to execute the amendment to the Zachry Vaughn Layton Construction Management Agreement in an amount of $4,132,762.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Briseno, SECONDED by Ms. Rivas, and PASSED UNANIMOUSLY.

EVALUATION: None.

FOLLOW-UP: None.

CONSIDERATION AND APPROPRIATE ACTION TO APPROVE THE
GUARANTEED MAXIMUM PRICE FOR THE HOSPITAL TOWER PRE
PURCHASE ITEMS AND ROBERT B. GREEN CAMPUS OPTIONAL UNIT
PRICES FOR: ELECTRICAL CONDUIT PIPING MATERIAL, INFORMATION
TECHNOLOGY LOW VOLTAGE MATERIALS AND EQUIPMENT,
PLUMBING FIXTURES, COPPER PIPING, CAST-IRON PIPING MATERIAL &
CARBON STEEL PIPING MATERIAL (GMP #13H)

SUMMARY: Guaranteed Maximum Price Proposal (GMP #13h) allows pre-purchase of materials for electrical conduit piping, IT low voltage and equipment,
plumbing fixtures, copper piping, cast-iron and carbon steel piping for the UH campus. Additionally, if this pricing is more competitive than the bids which are due in late April 2011 for the Robert B. Green (RBG) Campus. This GMP provides unit pricing for these materials to be used at the RBG Campus. Funding is available through the Bond Proceeds. The participation goals for local firms and SMWVBEs is 80% and 40%, respectively. To date, SMWVBE participation of awarded construction projects is 46.6% and local participation is 86%. This does not include the dollars associated with the Construction Manager's Fee or other project administrative costs (i.e., insurance, bonds, permit fees, etc.). The original contract in the amount of $44,451,753 was approved by the BCHD Board of Managers in September 2009. Modifications #1 through #29 total $197,726,988 and were for GMPs #1, 2, 2-R, 3a, 3b, 3c, 4, 5a, 5b, 5-R, 6, 7, 8, 8-R, 9a, 9b, 10, 11, 12, 13a, 13b, 13c, 13d, 13e, 13f, 13g, 14, 15 and 16a. The total value of this contract including Modification #30 is $252,776,966. The best value pricing between these unit prices and the final bids due in late April 2011 will be incorporated into the RBG Campus GMP which is scheduled for Board of Manager consideration in May 2011.

RECOMMENDATION: Staff recommends the Board of Managers approve the GMP #13h in the amount of $10,598,225 for pre-purchase items and authorize the President/CEO to execute the amendment to the Zachry Vaughn Layton Construction Management Agreement in an amount of $10,598,225.

ACTION: A MOTION to approve staff’s recommendation was made by Mr. Briseno, SECONDED by Ms. Cedilo, and PASSED UNANIMOUSLY.

EVALUATION: None.
FOLLOW-UP: None.

CONSIDERATION AND APPROPRIATE ACTION REGARDING SELECTED POLICY: SUPPLIER DIVERSITY PROGRAM, NO. 6.0103 - FRANCINE CROCKETT

SUMMARY: Ms. Crockett reviewed the proposed policy which is meant to encourage, promote and increase participation of Small, Minority, Women, Veteran and/or Disabled Individual-Owned Business Enterprises (SMWVDIBE) in the Health System’s procurement process. The policy includes measures to afford diverse vendors the maximum practicable opportunity to compete for procurement opportunities without compromising quality or best value. It also outlines the process steps and accountability of the staff and the prime vendors. Mr. Briseno informed the Board that he had reviewed the policy in advance with Mr. Hernandez and is comfortable with the qualification criteria. He recommended one change at Paragraph VI., Program Aspirational Goals, D., 2., to indicate that a written activity report will be provided to the BCHD Board of Managers on a quarterly basis.

RECOMMENDATION: Staff recommends approval of the proposed policy.
ACTION: A MOTION to approve staff’s recommendation was made by Mr. Briseno, SECONDED by Mr. Smith, and PASSED UNANIMOUSLY.

EVALUATION: Mr. Hernandez announced that the Health System would receive the Supplier Diversity Excellence Award at this year’s MedAssets Healthcare Business Summit this week in Las Vegas. Other health systems considered for this award include Baylor Health Care, University of Pittsburgh, Rush University Medical Center, as well as other prestigious organizations. Key factors that led to this achievement include: leadership, commitment to supplier diversity, outreach efforts, the supplier diversity website, SMWVBE training opportunities, and tracking/reporting tools.

FOLLOW-UP: Written supplier diversity activity reports will be provided to the Board of Managers on a quarterly basis. This change will be indicated in the policy.

ADJOURNMENT:

There being no further business, Mr. Adams adjourned the public meeting at 2:20 p.m.

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Robert L. Jimenez, M.D., Chair    Ira Smith, Secretary
Bexar County Hospital District    Bexar County Hospital District
Board of Managers                 Board of Managers

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Sandra D. Garcia, Recording Secretary