

Thank you for your interest in the University Health System volunteer family.

Read and follow the instructions below:

Step 1: Application Instructions

1. Fill out application completely.
2. Obtain two references:
Reference letter must include 1) author's name 2) primary phone contact 3) email address
 - a.) **Counselor/school administrator** must write an official school reference letter to include the student's character, leadership roles, GPA, school attendance and any disciplinary actions.
 - b.) **Community leader** must write an official reference letter to include the student's community activities and level of community involvement.
3. Submit essay (refer to application section).
4. JV packet, including reference letters must be received by **4 p.m. February 29, 2012. (No Exceptions)**

By mail:
University Health System
Volunteer Services MS 63-1
4502 Medical Dr.
San Antonio, TX 78229

By Fax:
Attn: Volunteer Services Staff
(210) 358-4801

By Email: Loretta.lapoint@uhs-sa.com

Step 2: When notified by the volunteer staff, attend an interview, with your parent(s) to sign the volunteer agreement form by **April 30, 2012.**

-At appointment submit **1.)** Health Permission Form **2.)** Volunteer Agreement Form **3.)** Copy of student ID **4.)** Copy of Social Security Card

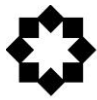
Step 3: Upon receiving acceptance notice, schedule a health screening appointment by **May 11, 2012.** See Health Permission Form for details.

Step 4: Attend mandatory orientation on **Wednesday, June 6, 2012 from 9am-3pm**

Select the summer session you will be volunteering:

Summer I: June 11-July 6
Week 1 Education Sessions
Week 2-4 Volunteer Assignment

Summer II: July 16- August 10
Week 1 Education Sessions
Week 2-4 Volunteer Assignment



Dear Parents of Junior Volunteers:

All Junior Volunteers must provide 1) proof of immunization 2) social security card 3) health permission form at the time of the health screening appointment.

Type Immunization	Description
PPD	~ TB skin test; repeated annually
Tetanus/Diphtheria	~ good for 10 years
Rubella	~ blood test for German Measles*
Rubeola	~ blood test for red measles*
Varicella	~ blood test for chicken pox

*Rubella and Rubeola are tests to check for presence of antibodies. If either test shows that antibodies are not present, you will be informed immediately. The vaccine can be administered by your family doctor.

An adult must be present at the health screening appointment. The deadline is **May 11, 2012**.

Locations to complete health screening

- Family doctor
 - San Antonio Metropolitan Health Clinic
 - University Health System Employee Health Clinic
- Call (210) 358-2277 by appointment only (You must schedule two weeks in advance.)
 Clinic Hours: Monday through Wednesday and Friday
 8:00 a.m. to 3:30 p.m.

*Failure to complete a health screening will result in denying acceptance into the Junior Volunteer program.

PARENTS: Son/daughter's Name (print) _____
 Social Security Number ____ / ____ / ____ DOB: ____ / ____ / ____
 Has he/she received the oral polio vaccine? Yes No Have allergies? Yes No
 Is son/daughter taking medications? Yes No If so, please list _____

I hereby release the Volunteer Services Department and University Health System from all legal responsibilities and liability of the above mentioned Junior Volunteer when receiving the required health screening.

Parent/Guardian's Name (Print): _____ Date: _____

Parent/Guardian's Signature: _____ Date: _____

Dear Parents:

Please review the 2012 JV program interactive sessions with your son/daughter. Select the interactive sessions by placing your initials in the blank space next to the session(s).

Parent(s) or Guardian is responsible to register student(s) and are optional:

_____ Safety Whys Babysitter Certification

Registration Fee: \$20.00

Classes limited to 34 participants.

To register, visit <http://www.safetywhys.com>

_____ Healthcare Provider CPR classes June 29, July 13, July 27, 2012

Material Fee: Renewal \$15.00 discounted rate (\$50.00 value)

New Card \$25.00 discounted rate (\$50.00 value)

Time: 8:30 a.m. - 12:00 p.m. or 1:00 p.m. - 4:30p.m.

Classes limited to 5 participants per session

Volunteer office staff will register Junior Volunteer(s) for mandatory session(s)*.

*Class topics may be subject to change

- University of Texas Health Science Center Education Session
Course Fee: Free (\$300 value)

Choose the hands-on class topic you would most like to participate in:

- The Study of Anatomy ECG/Heart Sounds Neuroscience
 Respiratory Function The Art of Suturing

The following topics are to be discussed during mandatory education sessions:

- Resume Writing Skills 101
Course Fee: Free (\$100 Value)
Junior Volunteers will learn how to write a compelling resume by a Human Resources professional.
- Interview Skills 101
Course Fee: Free (\$100 Value)
Junior Volunteers will learn the fundamentals of interview skills necessary to land that perfect job.
- Panel Discussions
Medical Professionals will be on hand to discuss their respective career field, what it took to get there, and answer questions.

- **Hospital Tour**
Junior Volunteers will visit various departments within the hospital and speak to representatives about their careers, what it took to get there, and answer questions.
- **UHS Newborn Blanket Project**
Material Fee: Free (\$25 Value)
Blankets will be donated by the Junior Volunteers to the Newborn Nursery and Newborn Intensive Care Unit as part of the service project.
- **Volunteer Community Service Project**
Registration Fee: Free